

**NOTICE AVAILABLE IN LETTERS,
ADVERTISEMENT, MANUALS,
HANDBOOKS, BROCHURES, ETC.
(EXAMPLE)**

Let us be the
One Stop Center
for your
employment needs.

Services to
employers and
applicants seeking
employment and
training at no cost.

CAPDD/Arkansas Workforce
Center is an "equal opportunity
employer/program" and
"auxiliary aids and services
are available upon request to
individuals with disabilities."



ARKANSAS **WORKFORCE** CENTERS
Bringing People and Jobs Together.SM

CENTRAL ARKANSAS LOCATIONS

Benton
Saline County (501) 315-7702

Brinkley
Montroe & Prairie County (870) 734-3374

Conway
Faulkner County (501) 730-9865

Lonoke
Lonoke County (501) 676-2721

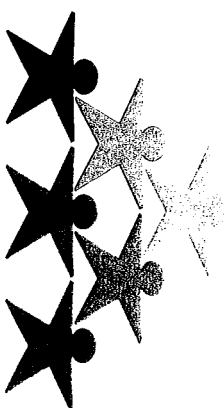
North Little Rock
Pulaski County (501) 376-4119

TTY/TDD: 711

Administrative Office:

Central Arkansas Planning and Development District, Inc.
115 Jefferson St. • Lonoke, AR 72086
(501) 676-2721


Visit us on the Web www.capdd.org/wfc
or contact us at info@arkansas.gov



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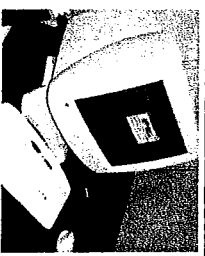


"Serving our community one person at a time"



Partner Services available at the Workforce Center

There are many services that are available at
NO COST to you.



A Computer Lab
is available for
you to job search,
build resumes or
fill out on-line
applications.

Unemployment Insurance Applications

Available to assist in filing for
unemployment benefits.

Youth Employment and Training Program

Provides 6-8 weeks of academic and work
activities in the summer and after school jobs
in your community during the school year.

The Dislocated Worker Program

Provides classroom training, on-the-job
training or both to individuals unemployed
due to an employer "downsizing" or closure.

American Association of Retired Persons (AARP) helps mature workers find jobs that

make use of their unique skills and abilities.

Senior Community Service

Employment Program
Assists mature workers in finding
customized employment.

G.E.D. Exit Option Program

Instructors from the local School District
assist youth and young adults to prepare for
their G.E.D.

Upgrade Your Job Skills

Gain Work Experience

Improve Your Education



Workforce Investment Act (WIA)

Gain the career education and training you need.

Possible assistance with tuition, books, fees, childcare
and other education-related assistance. Activities include
Classroom Training, Dislocated Worker Training and Work
Experience employment.

The Single Parent Scholarship Fund

Offers scholarships to single parent students in Central Arkansas.



WAGE (Workforce Alliance for Growth in the Economy)

Adult Education

Instructors offer Microsoft Office computer Skills Training
and preparation to complete the G.E.D.

Employer Services include:

- Employee recruitment
and screening
- Posting Job Orders
- Labor Market Information
- Work Opportunity
Tax Credit Information
- Private interview space
- Electronic "job ready"
applicant database
- New and Incumbent
Worker training
- Employability workshops
and Job Fairs

Career Services that are available at the Workforce Center

Partner Services include:

- Energy Assistance
- Emergency Food & Shelter
- Commodity Distribution
- Case Management Services
- Community Development
- Energy Saving Tips
- Budgeting Classes
- Clothing for Interviews
- TEA/Work Pays Case Management

A Notary Public is available at most
locations to provide notary services
to customers.

Selective Service Registration can
be completed in the center by males
requiring to comply with Selective
Service Registration.

Resource Coordinators and Resource Area Services:

- Resume Preparation
- Job Search Assistance
- Internet Access
- School Catalogues
- Financial Aid Information
- Tax Preparation Software
- Employability Skills
- Interviewing Techniques
- Computer Lab
- Employment preparation workshops

